

**CITY OF ATLANTA
ADVERTISEMENT FOR PROPOSALS**

Sealed Proposals for **FC-6005007967, Privatized Probation Services (RFP)**, will be received by the Chief Procurement Officer or designated staff of the Department of Procurement (“**DOP**”), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303, which must be time stamped **no later than 1:59 p.m., Wednesday, August 31, 2005.**

Proposals will be read publicly at 2:00 p.m., on the respective due date in Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303.

****ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 1:59 P.M.****

THIS PROJECT IS AN ELIGIBLE BIDDER PROJECT AS DEFINED IN §2-1443, AND NO BID SHALL BE ACCEPTED UNLESS THE BID IS SUBMITTED BY AN ELIGIBLE BIDDER AS APPROVED BY THE OFFICE OF CONTRACT COMPLIANCE.

SCOPE OF WORK: The City of Atlanta (the “**City**”) is soliciting proposals from qualified proponents to provide probation services. The Probation Services provider will provide the required probation services for the City of Atlanta Municipal Court, (the “**Court**”). This firm shall provide general probation supervision, fine collection services, counseling and other probation services to probationers.

A **Pre-proposal Conference** will be held **Tuesday, August 16, 2005, at 10:00 a.m.**, at the DOP’s Conference Room in Suite 1900. The purpose of the Pre-proposal Conference is to provide proponents with detailed information regarding the project and to address questions and concerns. There will be representatives from the Court and the Offices of Contract Compliance and Risk Management available at the conference to discuss this project and to answer any questions. Proponents are urged to attend the Pre-proposal Conference.

General instructions, plans and/or specifications for submitting proposal packages for this project will be available for review and/or purchase at a cost of **\$25.00** on **Friday, August 5, 2005**. The bid document may be obtained from the Department of Procurement, Plan Room City Hall South, Suite 1900, 55 Trinity Avenue S.W., Atlanta, Georgia 30303.

Please be advised that all responses to this proposal are subject to the Georgia Open Records Act, which permits any citizen of this state to inspect and/or copy any document prepared and maintained or received in the course of the operation of a public office or agency. Should you elect to submit a bid and it becomes the subject of a Georgia Open Records Act request, you will be asked by the City to identify all financial, privileged, confidential, and proprietary information that is included in your proposal. This information is exempt from disclosure in responses to a request.

The City reserves the right to cancel any and all solicitations and to accept and reject, in whole or part, any and all proposals when it is for good cause and in the best interest of the City, and to waive any technicalities.

If you have any questions concerning this project please direct them to Shannon Burton, Contracting Officer, at (404) 330-6988, or by email at sburton@atlantaga.gov. Any information regarding the procedure for purchasing a copy of the document, or obtaining a copy of the plan holders list, should be directed to the Plan Room at (404) 330-6069.

*****This Proposal Document cannot be downloaded. Potential Proponents must purchase this document from the DOP’s Plan Room. *****